

Sixth Form 16-19 Bursary Application Form

If you wish to be considered for a Bursary, please complete this form and return it to the Sixth Form office. Mark the envelope clearly with "16-19 Bursary".

Alternatively, email the form to: hrendell@blandfordschool.org.uk

SECTION 1: Student's Details				
Surname		D.O.B		
Forename(s)		Age		
Address				
Post Code				
E-mail	We will contact you using your school email address unless you would prefer to be contacted by post to the address above or another email address. If this is the case, please provide a current email address (and let us know if this changes).			
	<input type="checkbox"/> School email	<input type="checkbox"/> Post	<input type="checkbox"/> Other email:	
Mobile Number				
Have you been resident in the UK or EU for the whole of the three-year period preceding your course? <input type="checkbox"/> YES <input type="checkbox"/> NO				
Residential Status (if 'other' please supply further details)				
British Citizen <input type="checkbox"/>	EU /EEA Citizen <input type="checkbox"/>	Asylum Seeker <input type="checkbox"/>	Refugee <input type="checkbox"/>	Other

SECTION 2: School Registration Details
Which course(s) are you taking?

SECTION 3a: Learner Status – Do you...?	
Live in Local Authority Care <input type="checkbox"/>	Receive Income Support or Personal Independence Payment (in your own right) <input type="checkbox"/>
Live independently having left Local Authority Care <input type="checkbox"/>	Consider yourself to have a severe disability and receive both ESA and DLA (please provide proof) <input type="checkbox"/>
If you have ticked any of the 4 boxes above, go to SECTION 6 .	

SECTION 3b: Learner Status – Do you...?	
Live with Parents who have responsibility for you <input type="checkbox"/>	Live with Carers/Guardians who have responsibility for you <input type="checkbox"/>
Live independently <input type="checkbox"/>	Consider yourself to be a carer (care for a family member) <input type="checkbox"/>
Live with a partner <input type="checkbox"/>	Have dependent children <input type="checkbox"/>
Now go to SECTION 3c .	

SECTION 3c: Learner Status

I am applying to the fund and live independently or with a partner ☐

If you have ticked this box **you** should complete **SECTION 4** (if applicable).

I live with parents/carers/guardians (complete details below) ☐

Ask parents/carers to complete **SECTION 4** (if applicable).

	Adult 1	Adult 2
Title (Mr/Mrs/Ms etc.)		
Surname		
Forename(s)		
Relationship to applicant		

SECTION 4: Assessment of Income

Please **tick** and **enclose 3 months of recent statements/ payslips and P60 as proof**, if you are in receipt of any of the following:

- | | |
|---|---|
| <input type="checkbox"/> Income Support | <input type="checkbox"/> Guaranteed Element of State Pension Credit |
| <input type="checkbox"/> Child Tax Credit (with gross annual income of less than £26,000) | <input type="checkbox"/> Housing Benefit or Council Tax Benefit |
| <input type="checkbox"/> Employment and Support Allowance | <input type="checkbox"/> Support under Part IV of the Immigration and Asylum Act 1999 |
| <input type="checkbox"/> Job Seekers Allowance (JSA) | <input type="checkbox"/> Universal Credit. |
| | <input type="checkbox"/> Disability Living Allowance (DLA) or Personal Independence Payments (PIP) in the students' own right |

Are your parent(s)/carer(s) not in receipt of one of the benefits listed above but are employed or self-employed with a gross household income of less than £30,000?

☐ YES ☐ NO

SECTION 5: Type of Assistance Requested

Documentary evidence of these costs must be provided unless the cost is a charge made by the school.	Cost	Termly or one-off payment?
Transport costs associated with travel to/from school (or to/from a partner educational organisation delivering part of a Sixth Form Programme of Study) Please supply details of transport used (e.g. school bus) and distance to school:	£	<input type="checkbox"/> Weekly <input type="checkbox"/> Termly <input type="checkbox"/> One-off

SECTION 5: Type of Assistance Requested – if known (cont.)		
Books or other resources needed for a particular course or Exam re-sit charges. Please supply details:	£	<input type="checkbox"/> Termly <input type="checkbox"/> One-off
The cost of educational visits <u>related to courses</u>. Please supply details:	£	<input type="checkbox"/> Termly <input type="checkbox"/> One-off
Other costs. Please supply details:	£	<input type="checkbox"/> Termly <input type="checkbox"/> One-off
TOTAL	£	

SECTION 6: Information and Conditions

- If your application for a Bursary is successful an award will be made three times during the year, unless your request is for a single award to help with equipment or costs to support an educational visit.
- Payments at the start of terms 2 and 3 shall only be made to students who have met the following conditions:
 - must be above 96%. Overall attendance
 - Have achieved less than 2% unauthorised absence in the previous term.
 - Arrive punctually to registration and lessons (over 98% of the time)
 - Has not been the subject of any exclusion.
 - Has displayed a good attitude to learning in all their subjects.
- Books, reference materials and non-consumable equipment purchased by the school will be the property of the school and must be returned to the school at the end of the course.
- Support is subject to funds being available at the time your application is received and assessed. The 16-19 Bursary is a limited fund and once exhausted no further funding will be available. You should, therefore, be aware that a financial reimbursement for your expenditure is not guaranteed.
- Unless there is prior approval we are unable to reimburse funds spent prior to acceptance onto the 16-19 Bursary.
- The level of payment may be different each term.
- All awards made are subject to the school receiving sufficient funds from the government.

SECTION 7: Declaration

- I/we declare that the information we have given in support of this application is correct and complete to the best of my/our knowledge and belief.
- I/we will inform you immediately of any change in circumstances at any time, which might affect my entitlement to support (for example if I leave school or am no longer eligible for the funding).
- I/we understand that this information will not be shared with third party organisations, except for audit purposes.
- I/we understand that non-attendance and non-compliance with the school's code of conduct may result in loss of financial support.
- I/we have read the Information and Conditions in Section 6.
- **If a cash sum is awarded, payment will be by cheque made payable to the student. If you wish the cheque to be in your parent/carers' name indicate that here:** ☐ Adult 1 ☐ Adult 2
- (Please check name is entered in **Section 3c.**)

Student **Date** ☐

Adult 1 **Date** ☐

Adult 2 **Date** ☐

If returning this form via email, please type your name, the date and tick the box.

Printed forms should be signed.

OFFICE USE ONLY	Date received:	Signature:	Application Logged
			<input type="checkbox"/>

APPLICATION STATUS

COMPLETE ☐ INCOMPLETE ☐

If incomplete please give more information here e.g. information or evidence required/action (s) taken. Please also include staff initials for any actions taken.

ALLOCATION OF FUNDS

TRAVEL: Distance (miles) Termly Amount:

COURSE CHARGES/
RESITS:

1. Subject.....Amount.....
2. Subject..... Amount.....
3. Subject..... Amount.....
4. Subject.....Amount.....

EDUCATIONAL
VISITS:

- 1.Subject.....Amount.....
2. Subject.....Amount.....

BOOKS:

- 1.Subject.....Amount.....
2. Subject.....Amount.....

OTHER COSTS:

Please supply details: