

6 November 2020

Dear Parent/Carer

**Face Coverings in Communal Areas**

With effect from **Monday, 9<sup>th</sup> November** all members of the school community will be required to wear face coverings in all indoor communal spaces, and during lesson changeovers. Students are also required to wear face coverings on school transport. This is in accordance with the latest Government instructions.

We will need each student to bring a face covering with them to school. We recommend that face coverings should be made of reusable and washable fabric but disposable coverings will be acceptable. Any students forgetting a face covering will be provided with a disposable face covering for that day, but will be charged £0.15 for this. These will not be able to be provided on a daily basis, so please ensure that each student has a suitable number of face coverings.

Students should bring a sealable plastic bag to store their face covering between uses. They should wash or sanitise their hands before and after using the face covering.

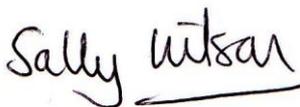
There are some circumstances where people are unable to wear a face covering, for example:

- people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- where putting on, wearing or removing a face covering will cause you severe distress
- if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate

Please contact the school's Guidance and Welfare team if your child is unable to wear a face covering due to one of these reasons so that we can deal sensitively with this.

Thank you for your assistance and co-operation in ensuring that your child complies with the latest restrictions. This will help us to continue to protect our school community during the current period of increased risk.

Yours sincerely



Sally Wilson  
Headteacher

